

Legal Practice Management Workshop – Spring 2021

Day 1 – Tuesday 30 November 2021

Time	Topic	Speakers
8:15 am	<i>Registration</i>	
8:45am – 9:00am	Welcome and Introduction to Practice Management	Simone Carton, Chief Executive Officer, ACT Law Society
9:00am – 12:30pm	Risk Management	Rob Reis, Professional Standards Manager, ACT Law Society
12:30pm – 1:30pm	<i>Lunch</i>	
1:30pm – 3:00pm	Cyber Security	Tim Dingwall, Senior Associate, Griffin Legal & Councilor, ACT Law Society
3:00pm – 3:15pm	<i>Break</i>	
3:15pm – 5:15pm	Profitability & Business Management	Kalista Pakkiyaretnam & Rodney Johnston, Senior Managers, Business Advisory Division, Nexia Australia
5:15pm	<i>Close</i>	

Day 2 – Wednesday 1 December 2021

Time	Topic	Speakers
8.30am – 12:00pm	Trust Accounting	Rob Reis, Professional Standards Manager and Lea McLean, Finance & Business Services Manager, ACT Law Society
12:00pm – 1:00pm	<i>Lunch</i>	
1:00pm – 3:00pm	Employment Issues	John Wilson, Managing Legal Director, Bradley Allen Love
3:00pm – 3:15pm	<i>Afternoon Tea</i>	
3:15pm – 5:15pm	Costs	Duncan Harrington & James Hall, Partners, Canberra Costing Consultants
5:15pm – 6:45pm	Networking Session	All presenters invited
6:45pm	<i>Close</i>	

Day 3 – Thursday 2 December 2021

Time	Topic	Speakers
9:00am – 10:45am	Attracting, Managing and Motivating Staff	Lisa Keeling, Principal Consultant – Legal Recruitment, Beaumont & Beaumont
10:45am – 11:00am	<i>Morning Tea</i>	
11:00am – 1:00pm	Tax Effectiveness	Michael Bannon, Partner, Nexia Canberra
1:00pm – 2:00pm	<i>Lunch</i>	
2:00pm – 5:00pm	Ethical Dilemmas	Rob Reis, Professional Standards Manager, ACT Law Society
5:00pm – 5:15pm	Conclusion	Rob Reis, Professional Standards Manager, ACT Law Society
5.15pm	<i>Close</i>	