



Graduate/Junior Litigation Solicitor

We are looking for a confident and motivated junior solicitor to join our busy practice in late November 2021. This will be a full-time permanent position after probation period.

Key Role Responsibilities

- Supporting members of the team including our Executive Counsel and barristers.
- Preparing, reviewing and working on Court and other legal documents.
- Meeting with and speaking to clients via face to face, zoom and telephone.
- Legal research.
- Appearing in Courts and Tribunals around Australia.

Essential Skills

- Commencement or completion of GDLP.
- Excellent written and verbal communication skills.
- Confidence to manage challenges.
- Displaying initiative in identifying and proposing solutions to challenges.
- Strong time management skills.
- Ability to work in a fast-paced environment.
- Well organised with an attention to detail.
- Ability to work well in a team.
- Capacity to take instructions and ensure procedures are followed.

Preferable

- One to three years' experience in a personal injury firm (in a support, paralegal or solicitor role).
- Experience with LEAP software and all MS Office applications.

Benefits

- Working as part of a boutique and award-winning firm specialising in personal injuries and human rights law.
- Modern offices on Lonsdale Street in Braddon (coffee capital of Canberra).
- Employee assistance program.
- Close team environment in which a sense of humour is essential.
- Regular staff functions throughout the year.

Please send your cover letter and CV to careers@kencush.com.au